



Eswatini Revenue Service

DOMESTIC TAXES DEPARTMENT

Portion 419 of Farm 50, Along MR103, Ezulwini

STAMP

Email Address: info@ers.org.sz

Tel: (+268) 2406 4000

Contact Centre: (+268) 2406 4050

Website: www.ers.org.sz

RG 01(b)

REGISTRATION FOR TAXPAYER IDENTIFICATION NUMBER (TIN) **INDIVIDUALS**

Please complete this form and email to info@ers.org.sz

For Official Use

Taxpayer Identification Number

P.A.Y.E. Number

PART A: PERSONAL DETAILS

Surname:

First Name(s):

Gender:

Male:

Female:

Marital Status:

Single:

Married:

Divorced:

Widowed:

Date of Birth:

PIN:

Graded Tax Number:

Passport Number (Non-Citizens):

Permit Expiry Date:

Country of issue:

Postal Address:

Residential Address:

Telephone Number:

E-mail Address:

Mobile Number:

Next of Kin:

Next of Kin

Contact Number:

REGISTRATION DETAILS (Tick appropriate box & complete where applicable)

Sole Trader:

Employee:

Director:

Non Resident:

Partner:

Trustee:

Beneficiary:

If Director/ Partner; Name of Company/Partnership:

Company TIN:

Information on Sole Traders

Business Trade Name:

Transport Permit Number (If applicable):

Licence Number:

Business Start Date:

MORE INFORMATION FOR SOLE TRADER

Business Physical Address:

Details of Associate Businesses:

	Trade Name	Licence Number	Business Location
1.			
2.			
3.			

BUSINESS TYPE (Please tick where applicable)

AGRICULTURE:

- Sugar Cane
- Poultry
- Vegetables
- Mixed Farming
- Cereals (e.g. Maize, Wheat Sorghum)
- Other:

CONSTRUCTION:

- Electrical Installations
- Plumbing
- Construction of Buildings
- Other:

PROFESSIONAL SERVICES:

- Lawyers
- Accountants, Auditors Tax Consultants
- Architectural & Engineering (e.g. Surveyors)
- Other:

REAL ESTATE:

- Property Renting & Leasing

MANUFACTURING:

- Furniture
- Concrete Blocks
- Wearing Apparel
- Iron & Steel (e.g. Welding, Fencing)
- Grain Products (e.g. Milling)
- Bakery Products

WHOLESALE & RETAIL:

- Restaurants & Catering Services
- Sale of Clothing & Footwear
- Specialized Store Retail (e.g. Butchery)
- General Dealer (Non-Specialized)
- Retail via Stalls (e.g. Spaza)
- Computer Sales
- Hotels & Guest Houses
- Bars & Bottle Stores (Specialized Beverages)
- Other:

OTHER SERVICES:

- Computer repairs
- Dry Cleaning
- Hair Dressing & Beauty
- Sports Facilities (e.g. Gyms)
- Household Appliances & Electrical Repairs
- Driving Schools
- Photography Services
- Other:

TRANSPORT:

- Freight by Road
- Public Transport
- Other:

PUBLIC SERVICE/HUMANITARIAN SERVICES:

- Hospital & Related Activities (e.g. Doctors / Dentists)
- Schools / Education Institutions
- Other:

OTHER BUSINESSES (Please give details):

PART B: TAX TYPES, TAX DETAILS

Income Tax <input type="checkbox"/>	*Commencement Date: <input style="width: 60%;" type="text"/>
**Estimated Taxable Income: E	<input style="width: 60%;" type="text"/>
PAYE <input type="checkbox"/>	Commencement Date of PAYE Deductions: <input style="width: 60%;" type="text"/>
Total Number of Employees:	<input style="width: 40%;" type="text"/>
VAT <input type="checkbox"/>	Commencement Date of VAT Taxable Activity: <input style="width: 60%;" type="text"/>
***Estimated Taxable Supplies: E	<input style="width: 60%;" type="text"/>
Estimated Annual Imports: E	<input style="width: 60%;" type="text"/>

***Start Date for Business, or Date when Individual became a Director/Partner/Trustee/Beneficiary**

****Income Tax - Net Profit / Income**

*****VAT - Taxable Turnover**

PART C: DETAILS OF BANK ACCOUNT (Attach Current/Updated Bank statement/ letter as proof of banking details)

The bank account must be in the name of the Applicant

Name of Bank:

Branch Name:

Branch Code:

Name of Account Holder:

Account Number:



PART D: E-TAX REGISTRATION

NEW DETAILS UPDATE

Additional attachments

- Copy of ID for each appointed user
- Letter of authorization (for appointing users) to be signed by Director or Public Officer.

NAME OF USER(S)	PIN	EMAIL ADDRESS	POSITION	TAX TYPE
				PAYE <input type="checkbox"/> VAT <input type="checkbox"/> INCOME TAX <input type="checkbox"/> PROVISIONAL TAX <input type="checkbox"/> ATL <input type="checkbox"/>
				PAYE <input type="checkbox"/> VAT <input type="checkbox"/> INCOME TAX <input type="checkbox"/> PROVISIONAL TAX <input type="checkbox"/> ATL <input type="checkbox"/>
				PAYE <input type="checkbox"/> VAT <input type="checkbox"/> INCOME TAX <input type="checkbox"/> PROVISIONAL TAX <input type="checkbox"/> ATL <input type="checkbox"/>
				PAYE <input type="checkbox"/> VAT <input type="checkbox"/> INCOME TAX <input type="checkbox"/> PROVISIONAL TAX <input type="checkbox"/> ATL <input type="checkbox"/>

PART E: ATTACHMENTS AND DECLARATION

Submit the following copies of attachments to support your TIN application

Bank Statement (3 months)/Original Bank letter:

Proof of Physical Location (Lease Agreement or current Utility Bill):

National Identity Document/ Passport (Non-Citizens):

Trading License (for Sole Traders):

Other supporting documents:

DECLARATION BY APPLICANT

I _____ (full names) hereby declare that the particulars given

herein are true and complete and hereby apply for registration.

Signature: Date:

Ensure your business details are always up to date by completing a Taxpayer Profile Maintenance Form downloadable from our website. This will enable you to receive notices and information on time.